

FALMOUTH EDIC  
APRIL 10, 2006  
SELECTMEN'S MEETING ROOM – 4:00PM

PRESENT: HARLYN HALVORSON, CHAIRMAN  
WILLIAM MCKEON, VICE CHAIRMAN  
JOSEPH MARTYNA (at 4:40pm)  
CAREY MURPHY  
ROBERT STANLEY  
ABSENT: MARY PAT FLYNN  
GLENN KELLY

Regional Technology Development Center (RTDC) – Update

Bill Zammer reported he was elected chairman of the RTDC at a meeting held March 23, 2006. Since then he has had a crash course in technology and science as well as economic development from Harlyn. He and Sallie Riggs attended a congressional hearing this past week at UMASS Dartmouth where they talked about economic development in the marine ocean technologies area. He is forming committees for ongoing projects, i.e. a business plan, an RFP for a management team, etc. Meetings of the RTDC will be held at the Coonamessett the 2<sup>nd</sup> Friday of the month at 8:30am, the next one being this Friday, 4/14. Co-Chairman Sallie Riggs and Bill will be attending a seminar for Creative Economy in the Commonwealth on May 3<sup>rd</sup> in Salem.

It is important to get started writing the RFP. Jay Zavala is willing to do this along with Sallie Riggs. Jay is very good at writing contracts and grants. Harlyn suggested Bill and Sallie estimate how much time should be allotted (charge per hour for Jay's assistance) and asked the members to vote at least in principle to approve Jay's services with amount of time and hourly rate be worked out later. Bill said if we do not get funding, Jay is willing to 'bite the bullet'.

When visiting SouthCoast Bill said they had some very nice brochures – what we need is an inventory of what is really available here, our assets, what is going on in Woods Hole, MBL, etc. We could also have a website. Bill approached the Cape Cod Economic Development Group, asking if he were to request \$20,000 of the license plate money outside of what we have already asked for, do they potentially believe this project makes sense. They agreed. Bill reported there was talk about the collaboration between the economic development groups, the scientists and potential incubators. Such a brochure and website would attract people from all over the world as to what we are doing. Harlyn added we need to bring together people from the UMAS Boston, Tech Park, and scientists from our institutions to discuss potential collaboration as a background for this brochure.

Harlyn then announced he and Carey Murphy are making a presentation to the Chamber tomorrow updating them on the RTDC.

**MOTION:** Bill McKeon made a motion to employ Jay Zavala (hours and rate of pay TBD), with expenditure not to exceed \$2,000, seconded by Bob Stanley. Unanimous vote.

“Being very presumptuous and having spent the last two months learning about Falmouth’s EDIC and learning about Mr. Halvorson’s work, I have a proposal to make”, said Bill Zammer. He felt it was time we recognized Harlyn for the work he has done and asked the board to consider renaming the Falmouth Technology Park. Dr. Halvorson has done a great deal for this town, particularly in the area of science and technology.

Economic Development Element of the LCP – Update – still looking for an appropriate name for this new committee.

Technology Park Association – Harlyn reported he talked to Heather Harper about some of the issues we have had with the old water tower. She suggested we set up a meeting which she will attend. John Harding reported the Tech Park Association has set up a meeting to be held within the next two weeks. Harlyn asked Linda to locate a long letter sent from Heather about 2 months ago detailing what steps need to be taken on the water tower for internet access.

#### Richard Bienvenue – Treasurer’s Report

- Balance Sheet as of March 31, 2006 shows our Total Liabilities & Equity = \$2,588,375.21.
- Richard also passed out a preliminary Quarterly Cash Flow Projection from April 1, 2006 to June 30, 2009. He asked for any comments to be e-mailed to him and will present a final version at our next meeting.
- Auditors are not available until next month. Richard passed out the audit for year ended December 31, 2004 along with a management letter asking if there are any changes to let him know.

#### Old Business

- CCC Revised Agreement – Update - Scheduled to meet with CCC staff on June 1<sup>st</sup> to go over the matrix – contains each lot, each floor plan, each septic system, etc.

[Joe Martyna arrived – 4:40pm]

- Edgerton Drive – Drainage Issues, Road Taking, etc. – John reported Benthos is in the process of deciding whether they are going to apply to the CCC for a 15,000 sq. ft. addition. To that end they are doing some traffic, engineering and architectural studies. They will probably go for a Limited DRI. In the process of acquiring the necessary signatures for the road taking for the Fall Town Meeting. Board of Selectmen approved Benthos’ request for a sign change (new logo and adding Teledyne – no change in size). Falmouth Housing Corp. is beginning to fill the affordable housing complex with tenants. Bill Zammer said it is now called ‘work force’ housing not affordable or low income. Carey Murphy said it

would be helpful to get a profile of the tenants – where are they from, how many children, are they working in Falmouth businesses, etc. John will generate this information for our next meeting. Lawrence Lynch has not had a chance to add two new drains and clean out the existing drains.

Approve Minutes of March 20, 2006 – On page 3, it should read ‘Community’ Bank not Citizens. With this correction, Joe Martyna approved the minutes of March 20, 2006, seconded by Bob Stanley. Unanimous vote with Carey Murphy abstaining.

Correspondence

- Received two loan modification agreements from Community Bank which were given to Richard Bienvenue.
- Received renewal of our insurance policy – will be given to Sharon Gay.

Bills – Bill McKeon made a motion to approve the Warrant as presented in the amount of \$12,173.35 plus the addition of \$225 for sanding on Edgarton Drive for a total of \$12,398.35, seconded by Joe Martyna. Unanimous vote.

Set Next Meeting Date – Our next meeting is scheduled for May 8, 2006 at 4:00pm. Also, the next meeting of the RTDC will be held at the Coonamessett at 8:30am on Friday, April 14<sup>th</sup>. This is an open meeting.

John Harding – Update

- Going ahead with the 2<sup>nd</sup> phase drawing for the old water tank lot. John will contact Heather to see how to get a meeting set up.
- Suggested an executive session at our next meeting to discuss some other properties which might be coming available.
- Tech Park Association is holding their own meeting regarding the internet, etc. John will let members know when this meeting is scheduled.

Adjournment – Carey Murphy made a motion to adjourn at 5:00pm, seconded by Joe Martyna. Unanimous vote.

Respectfully submitted,

Linda J. Wells  
Recording Secretary