

To: Harlyn Halvorson
Chairman, Falmouth Economic Development Corporation

Fr: Robert Clark
President, Falmouth Technology Park Association

Date: September 7, 2005

Re: Trip Reduction Plan Update

As the new President of the Association, I would like to update you on the Falmouth Technology Park Trip Reduction Plan. I also want to thank you for the copies of the new traffic studies you provided to Alex Walsh and myself.

The plan has several components. Here is a summary for each one:

- Variable Shift Schedules and Flextime Options
The Associate continues to advocate and educate all the companies in the Park.
- On-Site Cafeteria Facilities
 - Decentralized Facilities
This practice continues today.
 - Centralized Employer/Employer Facility
There is not enough density in the Park for breakfast and lunch, but catering trucks continue to come in three (3) times daily to provide service. Associates of Cape Cod and the Woods Hole Group offer conference facilities which can be used by companies in the Park. Federal Express and UPS have established pick-up and drop-off locations in the Park. At this time the employee density in the Park does not make the creation of day-care facilities an economically viable solution.
- Encourage Employee Ridesharing
Alex Walsh of Cape Cod Research is the Transportation Coordinator for the Park.
- Encourage a Bike Riding Program
 - Facilities – Individual companies
The policy for individual companies was put in effect and continues to this day.
 - Facilities – Additions

The Association feels a sufficient number of bike racks and lockers have been provided. When the need manifests itself the Association stands ready to provide the additional equipment.

- Bike and Pedestrian Pathways
 - Establish bike path on Thomas B. Landers Road
The Association is hopeful the Town of Falmouth will develop the bike path as it develops the Shining Sea Bike Path. The Association supports including the path as part of the larger project.
 - Widen/Establish Additional Bike Paths
All roads in the Park have sidewalks. The Association believes the current sidewalks meet the needs of the density in the Park.
- Establish Public Transit to Falmouth Technology Park
Bus stops have been created within the Park. The Association looks forward to the day when bus service begins and can use the bus stops.
- Trip Reduction Plan Promotion, Implementation, and Monitoring
The Park has not reached the thresholds required for this portion of the Plan.